

Saint Francis University CHS at GCCHS

2023-2024 College in High School Application/Registration Process

To register for any of the College in High School opportunities, you will need to do the following by the associated deadline:

Step 1: Complete the 2023-24 College in High School Application at

<https://francis.tfaforms.net/217843> with your parent/guardian. On this form, you will be asked to:

- Provide student information (name, address, email, etc...)
- Select the course(s) that you would like to enroll
- Sign the University acknowledgements/disclosures
- Provide parental consent

Step 2: Submit payment for the tuition cost. Upon submission of the 2023-24 College in High School Application, you will be asked to submit payment for the total tuition cost through the PayPal Payment system. You do not need a PayPal account to make this payment, you can submit the payment as a guest. You **will not** be registered in the course(s) until the payment is received.

Upon receipt of your completed application/registration, Saint Francis University will process the application and register you for the appropriate course(s). You will receive a confirmation email welcoming you to the College in High School program within **2 business days**.

For more information on the College in High School program at Saint Francis University including offerings and university policies please refer to the College in High School website at <https://www.francis.edu/College-in-High-School>.

Please reach out to Ms. Gabrielle Cronin, College in High School Coordinator, at (814) 472-2811 or gcronin@francis.edu with any questions or concerns. **Dual Enrollment Deadlines 2023-2024 Academic Year**

Offering	Application Deadline	Drop Deadline (Refundable)	Withdraw Deadline (Non-Refundable)
Full Year	October 9, 2023	October 22, 2023	November 5, 2023
Fall Semester	October 9, 2023	October 22, 2023	November 4, 2023
Spring Semester	March 4, 2024	March 17, 2024	March 31, 2024

Credits earned through CHS have transferred to many colleges and universities. You are responsible for determining if the college or university you are interested in attending accepts the CHS credits offered through Seton Hill University, Saint Vincent College, Saint Francis University, and Mount Aloysius College.

NOTE: Withdrawals and transcript requests are made through each school, respectively. It is a student/parent responsibility to manage selections.